

RECOMMENDATIONS

Committee on Procedures CLINTON HILL AREA REHABILITATION COMMITTEE

Meeting, August 9, 1960, at home of Mrs. M. Battle, 110 Chadwick Avenue. Present: Rev. Kim Jefferson, Stanley B. Winters, Mrs. Mattie Battle, Clifford Hankerson. Invited but not present: Fred Pugliese, Herman L. Braun, Louis Grant.

The committee agreed upon the following general items:

- a. The objectives of its recommendations should be 1) to maximize citizen participation on the Rehab. Committee; 2) to make its meetings more efficient and consequential; 3) to establish democratic procedures at meetings.
- b. At present, Rehab. Committee meetings have a "gripe" quality, not one of "self-help." They deal in details, not unimportant but capable of being handled by smaller bodies. They should concern broader planning and decision-making aspects of the Renewal Project.
- c. The Clinton Hill community is a sophisticated one; it has considerable experience in meeting procedure and other techniques of group involvement. It has natural leadership.

The committee made the following recommendations:

- a. That the Area Rehab. Committee be headed by officers elected by its members, to include a chairman, vice-chairman, and secretary as minimum, and that its meetings should be conducted by these officers, who shall be committee members.
- b. That minutes be kept by an elected secretary and mailed to members before meetings.
- c. That a printed agenda be distributed at meetings, agreed upon by the meeting, and revised as voted.
- d. That seats be arranged in a half-circle, so that members can see and talk to each other as well as to the chair.
- e. That established parliamentary procedure be followed, save when informality is more appropriate. Decisions binding on the group shall be made by parliamentary process of motion, second, debate, vote.
- f. That a portion of meeting time be allotted to announcements from participating groups and individuals, if they desire.

The committee submits these recommendations as a formal motion to the meeting, for debate and adoption.

The committee feels that for the Rehab. Committee to function properly, enlist area support, and develop local leadership, these recommendations should be adopted. It stresses the fact that these recommendations will not slight or supplant the contribution of the expert staff in its execution of the project; in fact, the expert staff will serve as the right hand in advising at meetings. But the committee feels that the Area Rehab. Committee itself should be governed, as a mark of respect and confidence, by the members themselves.

Sept. 13, 1960